

**OCEAN HIGHWAY & PORT AUTHORITY
NASSAU COUNTY, Florida**



**Peck Center
Willie Mae Ashley Auditorium
516 S 10th Street
Fernandina Beach, FL 32034**

**AGENDA
July 24, 2024
6:00 PM
Budget FY 2024-25 Workshop**

- 1. Public meeting call to order (Chair)**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call:** Miriam Hill, District 1; Danny Fullwood, District 2, Justin Taylor, District 3; Ray Nelson, District 4; Mike Cole, District 5
- 5. Recognition of elected Officials, Honored guests, Industry and Professional representatives, and others in attendance (Chair)**
- 6. Public Comments** on agenda items (Comments submitted prior to the meeting)
- 7. Regular Business**
 - a. Budget FY 2024-25 (version 2)**
- 8. Old Business**
None
- 9. New Business**
None
- 10. Other items to be brought by Commissioners**
- 11. Adjournment**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Fla. Stat. § 286.0105.

NASSAU COUNTY OCEAN HIGHWAY & PORT AUTHORITY

Budget 2024-2025 - DRAFT - V2

	May-24 <u>YTD ACTUAL</u>	BUDGET <u>2023-2024</u>	BUDGET <u>2024-2025</u>	
Revenues				
Quarterly Fee	229,839.36	308,897.68	318,164.61	3.00%
Misc Income	17,377.41	2,000.00	1,500.00	
ARPA Reimbursement	232,757.92	150,000.00	60,906.84	Non Recurring
FDOT Grant Reimbursement	0.00	0.00	0.00	
Port Revenue - Harbor Admin	7,643.75	14,500.00	14,500.00	
Port Revenue - Bunkering	3,887.50	7,500.00	7,500.00	
Other	0.00	7,500.00	1,800.00	Single Audit fee
Interest	0.00	0.00	0.00	
TOTAL REVENUES	491,505.94	490,397.68	404,371.45	
EXPENSES				
COMMISSION DIRECT				
Salaries - Commissioners	80,000.00	120,000.00	120,000.00	
Payroll Taxes	14,753.93	11,361.00	11,361.00	
Unemployment	223.34	75.00	75.00	
Conferences & Travel	0.00	1,000.00	1,000.00	
Insurance	0.00	1,134.00	1,135.00	
WC Insurance	0.00	5,102.00	3,000.00	
Unpaid Legal Fees	0.00	80,000.00	0.00	
Board Attorney - Specific Cases	0.00	0.00	10,000.00	Case Mngmt -
Board Attorney - General	166,367.51	60,000.00	54,000.00	
TOTAL COMMISSION DIRECT	261,344.78	278,672.00	200,571.00	
COMMISSION OPERATION				
Rent - Peck Center	2,253.92	3,401.67	3,490.80	290.90
Ports Council Representative	0.00	10,000.00	0.00	
Salaries - Exec Director	76,916.68	0.00	0.00	
Bus Dev Expenses	0.00	5,000.00	0.00	
Travel	724.09	1,000.00	0.00	
Accountant	15,200.00	22,800.00	22,800.00	
Salaries - Office Administrator	39,091.59	63,600.00	63,600.00	
New PC - Office Admin	0.00	0.00	2,885.19	
Expenses - Office	5,012.36	4,000.00	4,000.00	
Travel - Office Admin	165.51	100.00	300.00	
TOTAL COMMISSION OPERATION	139,364.15	109,901.67	97,075.99	
COMMISSION DISCRETIONARY				
Dept. of Revenue (Special Dist. Fee)	175.00	225.00	225.00	
TPO. - Membership	1,497.00	1,497.00	1,497.00	
Greater Nassau Chamber of Commerce	0.00	325.00	325.00	
Advertisement	472.32	600.00	600.00	
Web Site / IT Support	138.42	500.00	500.00	
Awards & Presentations	0.00	120.00	120.00	
Masterplan	0.00	0.00	0.00	
Discretionary	0.00	720.00	720.00	
TOTAL COMMISSION DISCRETIONARY	2,282.74	3,987.00	3,987.00	
PORT OPERATIONS				
FB Annual Fee - PILOT	0.00	0.00	37,000.00	
CSX Right of Way Fee	0.00	750.00	750.00	

Insurance	0.00	18,206.00	18,206.00
Audit	27,900.00	28,000.00	31,300.00
FL Ports Council Dues	15,500.00	15,500.00	15,500.00
Nassau Cty Economic Dev Board	1,000.00	1,000.00	1,000.00
Sponsorships	0.00	0.00	0.00
TOTAL PORT OPERATIONS	44,400.00	63,456.00	103,756.00
TOTAL EXPENSES	447,391.67	456,016.67	405,389.99
Excess Revenues over Expenditures	44,114.27	34,381.01	-1,018.54