

OCEAN HIGHWAY & PORT AUTHORITY NASSAU COUNTY



County Commission Chambers
James S. Page Government Complex
96135 Nassau Place, Yulee FL 32097

AGENDA

Wednesday, May 11, 2022

6:00 PM

6:00 PM – Meeting Call to Order – Chairman

Invocation

Pledge of Allegiance

Roll Call: Miriam Hill, District 1; Danny Fullwood, District 2, Scott Hanna, District 3; Carrol Franklin, District 4; Mike Cole, District 5

1. **Comments** - Audience (Comments submitted prior to the meeting)

- Guest Speaker – **Sherri Mitchell** (Executive Director/Economic Development Board)

2. **Approval of Minutes**

- April 13, 2022 Monthly Meeting Minutes
- April 27, 2022 Regular Meeting Minutes

3. **Port Attorney Report**

- Absent

4. **Port Accountant Report**

- Financial report – April 2022
- ARPA Funds Reimbursement update

5. **Port Operator Report**

- Tonnage – April 2022
- Fire protection update (Warehouse #1)
- Reports update from the ourcommunity@worldwideterminals.com link

6. Unfinished Business

- Port Tariff (review and approval)
- RS&H Master Plan update
- Security contract update

7. New Business

- Executive Director (contract update)
- Florida Ports Council meeting

8. Committee Reports

- Port Security – Commissioner Fullwood
- FDOT – Commissioner Fullwood
- Customs House – Commissioner Franklin
- Army Corp of Engineers – Chairman Fullwood
- Economic Development – Commissioner Cole
- Emergency Management – Commissioner Cole
- Technical Coordinating Committee – Commissioner Hanna
- Transportation Planning Organization (TPO) – Commissioner Cole
- Nassau Chamber of Commerce– Commissioner Hill
- City of Fernandina Beach – Commissioner Hill

9. Administrative Office Manager Report

10. Other items to be brought by Commissioners

Adjourn

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Fla. Stat. § 286.0105.



Meeting Minutes



OCEAN HIGHWAY & PORT AUTHORITY

Miriam R. Hill – Commissioner, District 1
Danny Fullwood – Chairman, District 2
Scott Hanna – Secretary/Treasurer, District 3
Carrol Franklin – Commissioner, District 4
Mike Cole – Vice Chairman, District 5

Monthly Meeting Minutes

April 13, 2022

The Ocean Highway and Port Authority of Nassau County held its Monthly Meeting on Wednesday, April 13, 2022 at the County Commissioners Chambers, James S. Page Government Complex, 96153 Nassau Place, Yulee, Florida 32097.

The meeting was called to order at 6:01 PM by Chairman Fullwood.

The invocation was given by Spotswood Watkins (guest, requested by Chairman Fullwood). The Pledge of Allegiance was led by Chairman Fullwood. Roll call was conducted by Rossana Hebron. All Commissioners were present. Also in attendance were Patrick Krechowski, Port Attorney, Pierre LaPorte, Port Accountant, and Chris Ragucci, Port Operator.

1. **Comments** - Audience (Comments submitted prior to the meeting)

- Spotswood “Spots” Watkins – PO Box 667, Hilliard
Mr. Watkins recounted the history and inception of the Port of Fernandina.

2. **Approval of Minutes**

- March 9, 2022 Monthly Meeting Minutes
- March 23, 2022 Regular Meeting

Commissioner Hill provided corrections for portions of the March 9th meeting minutes.

Mrs. Hebron noted the corrections and will apply to the amended version of the minutes for the final draft.

Vice Chairman Cole motioned to accept the March 9th meeting minutes as amended.

The Board unanimously voted in favor of the motion.

There were no corrections suggested for the March 23rd Regular meeting minutes.

Commissioner Hanna motioned to approve the March 23rd meeting minutes as is.

The Board unanimously voted in favor of the motion.

3. Port Attorney Report

Mr. Krechowski provided updates on current legal matters. The following are portions of the Port Attorney report submitted by Mr. Krechowski.

- **Nassau County Property Appraiser**

Complaint filed – not served, nor request for service waived. Claim submitted to insurance carrier – coverage of matter under review.

Clyde Davis is seeking to represent co-defendant Nassau County Tax Collector. Position does not appear to be adverse. He instructed the Board to contact him directly with questions and concerns.

Mr. Krechowski suggested perhaps a shade meeting in May is necessary.

- **Cruise Ship Operations/WestRock**

Received phone call from WestRock (WR) legal counsel stating that WestRock has no authority to object to cruise ship operations that do not take place on property formerly conveyed to OHPA by WestRock. Nothing in writing yet.

Chairman Fullwood added that he toured the Port with two West Rock representatives; Dan Rowland (General Manager) and Eric Schmidt (Community Relations). Upon reviewing the property and situation, they confirm the east side of the property where the cruise ships are received and operate is not in conflict with the deed restrictions. They will convey this to corporate and will follow with a letter. The cruise ship operations will resume perhaps in August of this year. Mr. Ragucci threw caution and requested West Rock's position be put in writing. Mr. Krechowski has been communicating with West Rock's counsel and explained they are putting something together but unclear if WR will forward a letter or general statement.

- **COFB Sewer Line**

Line has been installed. New video needed given poor quality of original video – engineers are not able to clearly see repair work. Proposals have been solicited – awaiting more information from City.

- **COFB v. OHPA**

Judge granted, in part, and denied, in part, OHPA's Motion to Dismiss. Answer to City's Complaint is due Feb. 17. Shade meeting will be scheduled for May timeframe.

A shade meeting may be necessary in the next month for discussion per Mr. Krechowski.

- **Ross v. OHPA & Worldwide Terminals**

Ongoing discovery amongst parties.

- **Miscellaneous**

Remaining OHPA assigned tasks actively being worked on.

Mr. Krechowski also reported OHPA received two more public records requests (Chip Ross and William Brown- press). The former is in progress and the latter was completed prior to the meeting.

Chairman Fullwood inquired about the security contract. Mr. Krechowski reported the bid/notice is not ready to be published yet. He still has not received any feedback/comments from the Board members. He also asked Mr. Ragucci to provide suggestions on the security services needed to include in the document. Mr. Ragucci concurred.

4. Port Accountant Report

- **Financial report – March 2022**

Mr. LaPorte reported he submitted a list of expenses paid in March with the ARPA reimbursement (\$116K) received by OHPA. The list was subsequently distributed to the full Board to review prior to the meeting. The two main expenses were invoices from RS&H (Master Plan) and Mauldin & Jenkins (financial audit). Mr. LaPorte will prepare a spreadsheet for the Master Plan to track the payments to date. It is not included in the Treasury report.

Commissioner Hill inquired if the quarterly payment is up to date. Mr. LaPorte explained it is a month behind. Payments typically come in on the 15th of each month, so April is still pending. He added there was an accounting system change from Worldwide Terminals (WWT). Commissioner Hill asked Mr. Ragucci for an explanation. He explained he was unaware of the matter. He will check and confirm. The payments come directly from the bond trustee (Zions Bank). She asked for a contact person to which Mr. Ragucci did not know. He explained WWT has no contact with the bond trustee, all transactions are automatic. It is noted in the bond documents. Commissioner Hill further inquired if the trustee is the same one who advised Mr. Ragucci the bond cannot be used to pay for the Master Plan local match. He answered no, WWT is the borrower of the bond; therefore, it is WWT's counsel. The trustee is an administrative staff and does not take positions or interpretations on matters. Mr. LaPorte can send the statements that may contain contact information, or he can ask Rhonda Poteat, WWT controller. Mr. Ragucci requested for 24 hours to search for the information and will email to Pierre and copy the full Board.

- **ARPA Funds Reimbursement update**

Mr. LaPorte reported he prepared the January/February/March payroll reports to submit to ARPA for the next round of reimbursement next week.

Chairman Fullwood asked if Mr. LaPorte started work on other grant monies to pay for the Master Plan. A detailed request may be submitted and will allow the administrators to provide instructions.

5. Port Operator Report

- **Tonnage – March 2022**

There was a public record request for the March 2022 tonnage report from a local reporter prior to this meeting. Mrs. Hebron will convey the report will be posted on OHPA's website after the meeting.

Mr. Ragucci provided copies of the March tonnage report to the full Board. He reported there is a new lumber customer (from Sweden) with 2,487 tons. The total tonnage is down compared to the last two months because ships are behind schedule. There were two paper ships delayed by other stevedores in other ports. One of three pulp ships was delayed in March as well. He predicts the total tonnage will increase in April but the schedules continue to be erratic with delays. There were only five vessel port calls and 49 dockage days for March.

Commissioner Hill requested fee information for the goods stored in the warehouse. Mr. Ragucci explained for imported cargo, the goods are stored in the warehouse for a limited time. A storage charge is assessed if the time exceeds that limit. The warehouse turnover is dynamic, approximately within 30 days the goods are moved out quickly. He continued by explaining the revenue from the warehouse reflects the tonnage that flows over the wharf. It is not the primary revenue. The warehouse is not leased but is an adjunct to servicing a vessel. To load a break bulk vessel, the Port has to receive the cargo by rail into the warehouse initially. Commissioner Hill explained this operation is different from what the public assume. The majority of the cargoes come from various mills that are connected to the rail network.

Mr. Ragucci reported there is one plywood vessel that needs to move from a month-long dockage. Unfortunately, the weather, off-site warehousing, berth congestion, delays, and tarping the plywood are among the challenges the Port has to consider. He confirmed the Port received income from the dockage of that one particular ship. It was a "one-off" (not a recurring customer, one time only) situation the Port agreed to accommodate. The shippers understand the delays. Long-time Port customer, Somers Isle, was not adversely affected, just one delay. Chairman Fullwood ensured the Port goes above and beyond to accommodate Somers Isle.

- **Port Tariff redline** (Board review and approval)

Mr. Ragucci reported he is still working on redlining the draft sent by Mr. Krechowski. Chairman Fullwood requested to receive that draft before the next meeting for the Board to review. Mr. Ragucci concurred and explained he is still searching for a new office assistant.

- **Final Approval of 50,000 sf Fabric Warehouse** (Technical Review Committee and City building permit)
 Mr. Ragucci sent a request to Mr. Krechowski with some language to advertise for the bids. Mr. Krechowski received the document the day before and is in the process of reviewing. He wants to add some language pertaining to the grant funding. He stated the Board needs to vote on the final draft before posting for bids. Chairman Fullwood requested the bid needs to be posted as soon as possible on different platforms specifically on OHPA's website. Mr. Krechowski will research more. The consensus was to post the bid for 10 days.
- **OHPA request for documents** (revenue from cruise ships and tugboat)
 Mr. Krechowski reminded Mr. Ragucci there were two letters sent to him/Nassau Terminals (NT) on March 21, 2022, requesting for revenue reports from the cruise ships and tugboat. The deadline to submit was April 8th so the Board may discuss at this meeting. To date, nothing has been submitted. Mr. Ragucci responded since it was a formal public record request (PRR), NT forwarded the requests to its legal team for review. They may reach out to Mr. Krechowski to narrow the scope of the requests. Mr. Ragucci suggested he may have the documents by next meeting but advised PRRs do not have a set deadline. He promised to comply completely and timely.
- **Reports update from the ourcommunity@worldwideterminals.com link.**
 Mr. Ragucci reported there was only one submission to the link this week by Tammi Kosack regarding truck projectiles on streets near the Port. The issue was resolved shortly after the incident. He continued to explain once the packages are accepted, it is the truckers' responsibility to ensure the packages are secure during transit. NT communicated to the plywood customers and their sources to do a better job with packaging. FDOT enforces truck load safety on the highways.

6. Unfinished Business

- **RS&H Master Plan update**
 David Kaufman, Checkmate Consulting, reported the team resumed work on the Master Plan since the Board gave permission to proceed at the last meeting. They will present an updated formal schedule at the next meeting particularly the public meetings slated for May/June. Commissioner Hill assured the consulting team conduct interviews with the individual Commissioners as well. Mr. Kaufman confirmed and verified the team will also interview the community, County, and City (Manager, Attorney). Commissioner Hill requested the team provide early notices for the meetings to post on OHPA's website. Mr. Kaufman agreed.

Chairman Fullwood added he met with the new FDOT State Seaport Manager, Lauren Rand, and Dan Hubbard, State Seaport Coordinator. They toured the Port. They promised to research for other funding for the Master Plan.

- **Executive Director RFQ update**

Mrs. Hebron reported there were only two applications submitted thus far. The deadline to submit is April 15th. Chairman Fullwood instructed the Board to review the resumes prior to the next meeting. Mrs. Hebron will extend an invitation to all the candidates for a Q&A session at the next meeting, April 27th. Vice Chairman Cole may be out of town but may join via Zoom.

- **Cruise ships update**

Previously discussed, see notes under Port Attorney report.

- **Future meeting location update**

Chairman Fullwood will explore the FSCJ (Florida State College, Jacksonville) facility to hold some OHPA meetings. He completed the application and was told there will be no fee to use the facility. He will also confirm their audio/visual (A/V) equipment. Commissioner Hill requested wherever the OHPA meetings are held, to ensure there is A/V equipment available for live streaming to accommodate public viewing. Chairman Fullwood continues to negotiate with the County to allow OHPA to utilize its A/V system. He may attend one of the County Commission meetings and speak to that Board.

7. New Business

- **OHPA request for confirmation – (Hill)**

Commissioner Hill reported this relates to the Florida statutes that provide for tax exemption of public bonds. She reminded the Operator is the recipient and borrower of said bonds. The statute states it is Port business even if it is without the boundaries of OHPA's property. She asked if the Operator uses conduit bonds for other business, for instance, at Friendly Road. Mr. Ragucci answered absolutely not, it is illegal to do so. He continued the use of conduit bonds is focused on Port-related assets/capital improvements. The borrower is the Port Operator and the issuer is OHPA. Nassau Terminals' cashflow pays the interest on the loan. He understands the question is about the proceeds raised through the bond, if they are limited and constrained, only to be used at the Port. Commissioner Hill reminded the Operator stated previously that he was advised he cannot use the conduit bond proceeds to pay for the match on the Master Plan. Mr. Ragucci explained the Master Plan is a study and not a capital asset or a physical equipment or improvement to the Port. She argued her understanding is that the bond proceeds may be used for other non-capital assets. She asked if the tugboat match was bond money. Mr. Ragucci confirmed the bond capital proceeds, \$200K, were applied to the tugboat match payment. Nassau Terminals (NT) is a subsidiary of Worldwide Terminals (WWT). She asked if WWT's assets can be purchased with bond money. He explained WWT exits to own NT. WWT Fernandina does not own assets outside NT. She pointed out the trucks (leased) and cranes have WWT's seal on them. Mr. Ragucci reminded that he requested in the past for OHPA's banners/logos to place on the all OHPA's equipment. However, this is a huge expense for OHPA. She continued to ask if there are any other business on OHPA's property that need

insurance or agreement outside of the Operating agreement. He answered no, anything that crosses into the Port is fully insured. She clarified there are no other business/company other than WWT/NT that does business on Port property besides OHPA business. Mr. Ragucci confirmed. It would be a violation of OHPA's tax exemption status per Chairman Fullwood.

- **Litter control on Dade and 8th Streets** – (Fullwood)
Previously discussed, see notes under Port Operator report.

8. Committee Reports

Port Security – Chairman Fullwood

Nothing to report except there was a crew member who absconded from one of the ships. The individual left the Port through the marsh during the night and is still at large. The Operator sought the assistance of the police department to guard the ship at his own expense. Homeland Security and Border Patrol is on the case.

FDOT – Chairman Fullwood

Per Chairman Fullwood, FDOT suggested OHPA may use the ARPA funds for the warehouse project. He hesitates to follow because there are other grants available and suggested OHPA will utilize the ARPA funds for other projects. Mr. Ragucci will provide the two grant numbers to Mr. Krechowski to apply for the fabric warehouse project.

Customs House – Commissioner Franklin

Commissioner Franklin asked if the cleaning company, Amelia Building Maintenance Inc., is still providing services to the Customs House. Chairman Fullwood reported the staff member quit and the company is in search of a replacement.

Army Corp of Engineers (ACOE) – Chairman Fullwood

Nothing to report.

Economic Development Board (EDB)– Commissioner Cole

Vice Chairman Cole reported there are over 50 prospects considering to move into Nassau County.

Emergency Management – Commissioner Cole

Nothing to report.

Technical Coordinating Committee (TCC) – Commissioner Hanna

Commissioner Hanna was in the hospital last week; therefore, he did not attend the meeting.

Transportation Planning Organization (TPO) – Commissioner Cole

There is a meeting tomorrow. Nothing new to report.

Nassau Chamber of Commerce – Commissioner Hill

Leadership Nassau toured West Nassau (Traders Hill Farm). She reported they use tilapia to fertilize “hydroponic” crops. Therefore, there is no risk of E. coli contamination.

They do not use bleach to wash the organic produce. They supply lettuce to all the schools in Nassau County.

The group also had a speaker from FPL to speak about Crawford Diamond. They seek large warehouse, data-center type tenants, and developing partners. They have fiber and two major rail lines. The goal is to drive the potential to Crawford Diamond. One major challenge is waste water.

Leadership Nassau focuses on keeping those who care about Nassau County and educating the next generation.

City of Fernandina Beach – Commissioner Hill

Commissioner Hill met with Tammi Bach, City Attorney. Ms. Bach is still working on the issue with the trains coming through during City events. The plan is to have a requirement coordinated by the applicant as part of the approval process. She did not meet with Dale Martin, City Manager.

9. Administrative Office Manager Report

Administrator's report is included in the meeting packet. She asked for Board permission to work beyond the budgeted hours if needed. The Board granted her permission.

10. Other items to be brought by Commissioners

First, Commissioner Hill reiterated there is no deadline for the Port Tariff redline. See notes under Port Operator Report. Mr. Ragucci assured he will have a draft for the April 27th meeting for Board review.

Second, she reminded Mr. LaPorte sent an email regarding the audit issue discussed at the last meeting. She asked what are the required procedures to validate compliance with the grant. Mr. LaPorte answered that she was supposed to collaborate with Mr. Krechowski to document the issues she implied. He reminded Commissioner Hill objected to the auditor's financial report. She specified the issues pertain to the Fort Clinch tugboat. He requested that she identify the exact issues so that he can contemplate on the next action to move forward. She stated she is not an auditor and does not want to be the lone investigator. She implored the Board assists if they think the allegations are valid. Mr. LaPorte recalled she was the only one out of the five Board members who objected to the auditor's financial report; therefore, it is incumbent of her to document or identify the issues. She stated she has questions whether OHPA complied with the grant (MARAD 95) based on the discussions documented in the minutes since at least July of last year. Mr. LaPorte requested a list in writing. He also confirmed the financial statements are complete and will be communicated to the Auditor General of the State of Florida as the audited financial statements of the Ocean Highway and Port Authority. Yet, it is still a concern that one Commissioner has doubts. Mr. Krechowski suggested he will reconnect with Commissioner Hill to discuss further and include Mr. LaPorte in the conversation. She argued it is not her and Mr. Krechowski's decision whether OHPA is in compliance based on the discussions the full Board conducted in the past year. It merits some kind of action to verify compliance.

Chairman Fullwood added each Commissioner had the opportunity to speak individually with the auditor, and there were no issues suggested. She continued she alone cannot initiate an investigation. The full Board needs to participate based on the recommendations sent via email by Mr. LaPorte. He reminded the vote was 4 to 1 with Commissioner Hill yielding the dissenting vote. Therefore, it is her responsibility to state the reasons for her objection. She conveyed some of the issues as discussed since July of last year regarding the tugboat:

- the tugboat is not being used for barge service
- OHPA does not set the tariff
- no lease agreement in place
- the tugboat is not insured

Mr. LaPorte reminded as discussed from the last meeting, the aforementioned are not part of the actual grant agreement. There was a decision by the former Board when the asset (tugboat) was purchased, it was going to be treated just like the other assets (cranes, warehouses) owned by OHPA. Per the grant agreement, there is no volume commitment for the use of the tugboat. It only requires the infrastructure be in place for the marine highway. Commissioner Hill argued the application is incorporated in the agreement.

Subsequently, Chairman Fullwood ended the discussion and instructed Commissioner Hill to provide Mr. Krechowski her list of issues to discuss at the next meeting.

Chairman Fullwood reported the Ethics and Sunshine Law training session was attended by himself, Commissioners Franklin and Hill, and Mrs. Hebron. Vice Chairman Cole and Commissioner Hanna applied to participate online and are still waiting for the class information.

Adjourn

With no other questions brought before the Board, the meeting was adjourned at 7:45 PM.

Danny Fullwood, Chairman

Date



OCEAN HIGHWAY & PORT AUTHORITY

Miriam R. Hill – Commissioner, District 1
Danny Fullwood – Chairman, District 2
Scott Hanna – Secretary/Treasurer, District 3
Carrol Franklin – Commissioner, District 4
Mike Cole – Vice Chairman, District 5

Regular Meeting Minutes

April 27, 2022

The Ocean Highway and Port Authority of Nassau County held its Regular Meeting on Wednesday, April 27, 2022 at the County Commissioners Chambers, James S. Page Government Complex, 96153 Nassau Place, Yulee, Florida 32097.

The meeting was called to order at 6:00 PM by Chairman Fullwood.

The invocation was given by Commissioner Franklin. The Pledge of Allegiance was led by Chairman Fullwood. Roll call was conducted by Rossana Hebron. All Commissioners were present with Vice Chairman Cole participated via Zoom. Also in attendance were Patrick Krechowski, Port Attorney, Pierre LaPorte, Port Accountant, and Chris Ragucci, Port Operator.

1. Comments - Audience (Comments submitted prior to the meeting)
No public comment request submitted.

2. Port Attorney Report

- **Grant funding opportunities** (Whitney Gray - Speaker)
Mr. Krechowski introduced the guest speaker, Whitney Gray, Florida Resilience Program Manager/Michael Baker International (MBI). Her presentation focused on changing conditions affecting the entire State of Florida and in turn, affect local governance (cities, counties, and ports). There are resources available to assist in strategizing against the issues.

The following excerpts are taken from Ms. Gray's presentation with her permission:

The two main components causing sea level rise are thermal expansion and glacial melting. The warming of the oceans causes other issues namely changing currents.

Sea level rise will exacerbate things that are already causing risk in our communities: storm surge, nuisance flooding, erosion, salt-water intrusion, and stormwater management.

The State of Florida encourages local governments to incorporate changing conditions from sea level rise into their planning, with goals of: reducing flood risk, assessing vulnerability of infrastructure, managing stormwater/surge/high tide events, and preserving natural and historic resources, to name a few.

Ports are crucial in post-disaster recovery and should be ready to withstand many types of disruptions – short-term shocks and long-term stressors.

Florida seaports are leading the nation in resiliency planning and investments to become even more resilient in the face of the sea level rise and natural disasters.

“Resilient Florida” provides funding for local governments to plan for and implement adaptation. It also requires the state to conduct a statewide flooding vulnerability assessment and create a resilience plan. There are two main types of grants: Planning (for research/assessments/planning) and Infrastructure (stormwater systems, road elevation, living shorelines, ecosystem restoration, pump stations, flood-proofing of public facilities, and the like).

Ms. Gray encouraged OHPA to perhaps partner with the City and Nassau County to address the aforementioned concerns.

Commissioner Hill inquired what benefits transpire for the City or County to partner with OHPA. Ms. Gray explained it would be an economic benefit. Studies show there would be lots the City and County may stand to lose if such actions are not taken. Commissioner Hill continued to explain the City is looking at their shoreline along the river. She previously discussed with the City how OHPA’s property ties in with that consideration, specifically any plans for the stormwater system that flow into the river. While it makes sense to partner with the City in this endeavor, the grants may ultimately not invest in infrastructure when the applicant does not own the property. OHPA is not a dependent entity. Greg Kern, Program Manager/Michael Baker International, explained OHPA, with the definition of its Master Plan, has an identified project where the City of Fernandina Beach may not. In this way, OHPA can assist the City execute said plans by sharing its information/research through the Master Plan. Chairman Fullwood will contact RS&H and suggest to review the firm’s offerings. Mr. Kern offered to discuss fees for consulting services if needed.

The Board thanked both Ms. Gray and Mr. Kern for attending.

- **By-Laws governing documents**
 - **Public Records request policy**
 - **Security services RFP**
 - **Board “procedures”**
 - **Document request (submit revenue report from cruise ships and tugboat)**
 - **Legal invoice**
- Not discussed.

Discussions:

Chairman Fullwood announced the following items will be discussed at a later meeting: By-Laws, Public Records request policy, and Board procedures. Mr. Krechowski concurred.

Mr. Krechowski requested details for the Security services. Mr. Ragucci explained he and Ray Nelson will provide the details.

Mr. Krechowski received a response at 4:50 pm this afternoon for the documents request (revenue report from cruise ships and tugboat) from WWT's attorneys. He will review. Mr. Ragucci assured his intent for transparency and compliance in response to said request. This item will be discussed further at the next meeting per Chairman Fullwood.

3. Port Accountant Report

- **Budget report**

Mr. LaPorte explained the cashflow plan for the Master Plan via an estimated payment schedule submitted by RS&H. He wants to ensure there are funds available to pay the RS&H monthly invoices. Payments are reimbursable via the ARPA funds.

Chairman Fullwood reported he spoke with Justin Cole, Project Manager/RS&H, about resuming the Master Plan project. Mr. Cole is in progress of scheduling a meeting with the public.

- **ARPA Funds Reimbursement update**

Mr. LaPorte will submit the January-March 2022 wages to ARPA for the second reimbursement by the end of this week.

In regards to the two remaining ZPMC invoices, Mr. LaPorte explained the process: funds come from WWT; payment to ZPMC; WWT submits that amount to FDOT for reimbursement; once received, OHPA sends the reimbursement back to WWT; and the process starts again.

4. Port Operator Report

- **Fabric Warehouse RFP**

Mr. Ragucci thanked Mr. Krechowski for providing legal language for the bid draft.

Commissioner Hill commented the specs seems specific to one manufacturer. Mr. Ragucci explained the specs are generic for a fabric warehouse, the same specs from the first fabric warehouse were incorporated on the new bid. Her concern is the bid process is supposed to allow OHPA to procure the best deal for the public money. The project will be funded by a grant with a 50:50 share. The purpose of the bidding is the manufacturers compete for the project. She

explained if the specs are specific, it limits the field of potential candidates. Mr. Krechowski offered to revise the language to “generally” or “substantially” rather than “shall.” Commissioner Hill and Mr. Ragucci both agreed.

Deadline to submit proposals via email is May 20, 2022, no later than 3PM, as determined by the Board et al. Results will be discussed on the May 25th meeting.

Commissioner Hill inquired about the purpose of the warehouse. Mr. Ragucci explained the Port has a permanent entry into the plywood business/forest products that can be stored in the fabric warehouse. Market demands constitutes the addition of the fabric warehouse, in addition to the efficient price per square footage. She suggested if OHPA enters the warehousing business, it should be included in the tariff. It can be another source of sustainable revenue for OHPA. Mr. Ragucci explained having the warehouses drive the vessel/tonnage revenue. The more on-Port storage warehouse, the more vessels come in. Commissioner Hill wants to avoid repeating the tugboat revenue issue with the warehouse. A revenue-sharing agreement must be in place if there is revenue from the warehouse before the Board approves the addition of another warehouse. Chairman Fullwood asked Mr. Krechowski to examine.

- **Port Tariff redline (Board review and approval)**
Not discussed.
- **Reports update from the ourcommunity@worldwideterminals.com link**
There were no further submissions since last meeting per Mr. Ragucci.

Discussion:

Chairman Fullwood expressed priority docking should be granted to Somers Isle, OHPA longest/biggest customer. Somers Isle threatened to take their business elsewhere because of the delays at the Port. Mr. Ragucci agreed.

There were concerns from the City about the temporary tents erected at the Port. A permit is necessary to obtain for the placement of the tents regardless of temporary status. Mr. Ragucci misunderstood the requirement. Chairman Fullwood promised to comply with the Interlocal agreement with the City. He met with Stan Herrington, Facility and Equipment Manager/WWT; Charles George, City Engineer; Building department officials; and Jason Higgenbotham, Fire Chief. All examined the tents and agreed no issues. Mr. Herrington sent the required permit application. Mr. George promised to quickly process the application and waive the associated fees.

Additionally, Mr. Higgenbotham recommended to upgrade/replace the fire suppression/protection in warehouse #1. If not compliant, he will shut the warehouse down. Mr. Ragucci explained the warehouse passes inspection every year. He will follow and check with Mr. Herrington.

5. Unfinished Business

- **RS&H Master Plan update**
Previously discussed under Port Accountant report.
- **FDOT Grant G0L06 update**
Some documents were requested by FDOT that pertain to the original agreement with OHPA and initial invoicing. Mr. Ragucci confirmed he received some documents submitted by Mrs. Hebron. He will review the documents. The invoices were submitted weeks ago by WWT but was rejected by FDOT. They required additional documents to complete their files to pay the final invoice for grant G0L06. Mr. Ragucci suggested that Jeb Branham, former Port Attorney, should have the necessary documents. He was hoping those documents were turned over to Mr. Krechowski.

6. New Business

- **Executive Director RFQ (candidates Q&A)**
The two candidates presented each of their qualifications individually, Noel Comeaux and David Kaufman. The Board inquired specifically about each candidate's familiarity with the MARAD M-95 grant, business development, sustainability as Executive Director, working with possibly new Commissioners/the Port Operator/RS&H, and compensation.

Discussion:

Chairman Fullwood urged for a vote tonight and move forward. Mr. LaPorte reiterated the Executive Director compensation is reimbursable from the ARPA grant until December 2024. Vice Chairman Cole was not allowed to vote, per the State law, for his remote participation (Zoom) but imparted his opinion. Commissioner Hill expressed her gratitude for Mr. Kaufman's efforts in attending many meetings and his familiarity with OHPA's business. She also added there are benefits with another individual's perspective providing new ideas. Mr. Ragucci offered positive stance for Mr. Kaufman having worked with him in the past. The Board concurred both candidates have impressive qualifications. Mr. Krechowski will initiate contract negotiations in the days following tonight's vote.

Commissioner Franklin motioned to hire and negotiate a contract with David Kaufman. Commissioner Hanna second the motion.

The vote was unanimous in favor of the motion. It was a vote of four with the exemption of Vice Chairman Cole.

Chairman Fullwood announced the selection of David Kaufman. Contract negotiations will follow.

The Chairman asked for a 10-minute intermission.

7. Other items to be brought by Commissioners

Mrs. Hebron reminded the Board to reply to Jenny Higgenbotham's invitation by May 2nd.

Chairman Fullwood reported he received a phone inquiry for the Port property on 215 N. 2nd Street to purchase. The property is not for sale.

Finally, there was a bill, HB 3C, in Tallahassee regarding dissolving and authorizing reestablishment of certain independent special districts. It does not pertain to OHPA.

Adjourn

With no other questions brought before the Board, the meeting was adjourned at 8: 45 PM.

Danny Fullwood, Chairman

Date



Port Accountant Report

NASSAU COUNTY OCEAN HIGHWAY & PORT AUTHORITY

Monthly Financial Report -April 2022

	April	YTD ACTUAL	BUDGET 2021-2022
Revenues			
Quarterly Fee	41,946.00	146,811.00	272,493.00
PILOT Payment	0.00	0.00	0.00
Audit Fee Reimbursement	0.00	0.00	0.00
Misc Income	0.00	32,500.00	2,000.00
ARPA Reimbursement	0.00	116,733.74	0.00
Interest	0.01	3.32	60.00
TOTAL REVENUES	41,946.01	296,048.06	274,553.00
EXPENSES			
COMMISSION DIRECT			
Salaries - Commissioners	10,000.00	70,000.00	120,000.00
Payroll Taxes	954.07	6,603.79	11,361.00
Unemployment	34.06	106.65	75.00
Conferences & Travel	0.00	1,184.29	1,000.00
Insurance	0.00	0.00	1,134.00
Salaries - Board Attorney	23,869.90	80,368.70	30,000.00
TOTAL COMMISSION DIRECT	34,858.03	158,263.43	163,570.00
COMMISSION OPERATION			
Salaries- Accountant	1,500.00	10,500.00	18,000.00
Salaries - Office Administrator	1,928.06	13,109.70	23,535.68
Expenses - Office Administrator	129.77	2,631.99	4,000.00
Travel - Office Administrator	0.00	0.00	100.00
TOTAL COMMISSION OPERATION	3,557.83	26,241.69	45,635.68
COMMISSION DISCRETIONARY			
Dept. of Revenue (Special Dist. Fee)	0.00	0.00	225.00
TPO. - Membership	0.00	1,395.00	1,329.00
Greater Nassau Chamber of Commerce	0.00	0.00	280.00
Advertisement	0.00	754.19	600.00
Special Meeting - Court Reporter	0.00	0.00	0.00
Web Site	163.99	342.86	0.00
Awards & Presentations	0.00	0.00	120.00
Discretionary	0.00	0.00	720.00
TOTAL COMMISSION DISCRETIONARY	163.99	2,492.05	3,274.00
PORT OPERATIONS			
FB Annual Fee - PILOT	0.00	0.00	0.00
CSX Right of Way Fee	0.00	745.00	750.00
Insurance	0.00	12,065.00	12,065.00
Audit	0.00	33,800.00	25,800.00
FL Ports Council Dues	0.00	12,025.00	15,500.00
Nassau Cty Economic Dev Board	0.00	0.00	1,000.00
Sponsorships	0.00	0.00	0.00
TOTAL PORT OPERATIONS	0.00	58,635.00	55,115.00
TOTAL EXPENSES	38,579.85	245,632.17	267,594.68
Excess Revenues over Expenditures	3,366.16	50,415.89	6,958.32

NASSAU COUNTY OCEAN HIGHWAY & PORT AUTHORITY

Customs House

Monthly Financial Report - April 2022

	<u>April</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u> <u>2021-2022</u>
INCOME			
GSA - Customs House - RENTAL INCOME	0.00	0.00	0.00
Reimbursements	0.00	1,009.91	0.00
Interest			
TOTAL INCOME	0.00	1,009.91	0.00
 CUSTOMS HOUSE			
Bug Out Pest Control	0.00	225.00	312.00
River Pest Control Termite Bond	0.00	896.40	500.00
Bug Out Termite Bond	0.00	0.00	250.00
Cleaning Service	0.00	749.91	2,700.00
City of Fernandina Beach (Water)	76.80	538.74	1,500.00
Florida Public Utilities (Electric)	247.51	1,935.94	5,000.00
Maintenance	0.00	260.00	0.00
TOTAL CUSTOMS HOUSE	324.31	4,605.99	10,262.00
<u>Net Increase(decrease) in Funds</u>	<u>-324.31</u>	<u>-3,596.08</u>	<u>-10,262.00</u>

NASSAU COUNTY OCEAN HIGHWAY & PORT AUTHORITY

Account Balances - April 29, 2022

Account Name	Acct Num	29-Apr	31-Mar
Operating	x3328	38,860.74	35,171.85
Money Market	x3310	672.44	686.43
Other - Admin Acct	x6714	56.92	294.19
Maintenance	x4519	25,246.21	391,571.21



Unfinished Business

OCEAN HIGHWAY & PORT AUTHORITY OF NASSAU COUNTY
REQUEST FOR PROPOSAL – PORT SECURITY SERVICES

Section I INTRODUCTION

The Ocean Highway & Port Authority of Nassau County (OHPA/The Port) is seeking proposals from qualified Contractors to provide uniformed security service for the Port of Fernandina facilities located at 143-101 Dade Street, Fernandina Beach, Florida. This document is a Request for Proposal (RFP) for the services described below and does not obligate the Port to accept responses from eligible Contractors. The RFP establishes minimum requirements a Contractor must meet in order to be eligible for consideration as well as information to be included in the Contractor's bid response.

Carefully examine the specifications, conditions and limitations.

The selection of the successful Contractor will be made based on the Port's evaluation and determination of the relative ability of each Contractor to deliver quality service in a cost-effective manner.

The following specific criteria will be evaluated and must be addressed in the proposal:

- 1 Company History and Organization
- 2 Management Approach
- 3 Personnel Selection Process
- 4 Development and Retention of Personnel
- 5 Total Quality Management Program
- 6 Cost Proposal and Invoicing
- 7 Training Programs
- 8 Computer Management System
- 9 Value Added Features
- 10 Insurance
- 11 Benefits Program
- 12 Employee Recognition Programs
- 13 Transition Plan
- 14 References

The Port is not obligated to accept the lowest bid and reserves the right to reject any and all bids, amend the scope of the project or to cancel/terminate this RFP process. All Contractors must be duly licensed or otherwise have the ability to perform work in accordance with all governing local authorities and to the satisfaction of those authorities.

Section II SUBMISSION OF PROPOSALS

Responses to this RFP are due by [Time] on [Date]. Late submittals will not be accepted or considered by the Port. All proposals are to be sealed and addressed to the manager of the RFP process:

- Contact name
- Company
- Address
- City, State Zip
- Phone
- Fax
- Email

Eight (8) complete copies of the proposal must be delivered to the Port electronically via ohpanc@gamil.com. All questions regarding this RFP should also be delivered to the above email address.

On [Date] at [Time], the Port will hold a public meeting to open all timely responses to this RFP and to identify the respective Contractors. Submittals received after the due date listed above will not be opened or identified.

The Port may schedule public meetings in order to interview or otherwise consider timely submittals to this RFP. The Port will provide adequate notice and instructions for any public meetings related to this RFP and the Port’s consideration of Contractor submittals.

The OHPA Board may hold a public meeting to vote to award a Contractor the right to negotiate a services contract with the Port. Such a contract shall encompass the terms and conditions of this RFP as well as additional terms and conditions, as required.

Cone of Silence: Except as otherwise directed by this RFP, upon issuance of this RFP, Contractors may not contact individual OHPA Board members, the Port Operator, or Port staff (other than with questions as outlined above) regarding any and all aspects of this RFP until the entire submittal, evaluation and selection process are concluded.

Section III CONTRACT TERM

The term of this contract shall be for a _____ year period unless terminated by either party with thirty (30) days written notice.

Section IV SCOPE OF SERVICES

This project includes approximately _____ hours of uniformed security service per week, allocated as follows:

Description of Site & Job Classification	H	Recommended
Site & Job Classification	0	\$0.00
Site & Job Classification	0	\$0.00
Site & Job Classification	0	\$0.00
Total	0	\$0.00

Contractor shall provide unarmed uniformed security services in and around the Port properties on a 24 hour-a-day, 7 day-a-week basis, or as otherwise indicated per site specifications. Contract security personnel will provide a variety of service, implementing the Port's security objectives according to policies and procedures which may include but is not limited to the following general tasks:

1. Entry and egress access control;
2. Roving patrols of interior and exterior building areas;
3. Visitor and building employee identification verification;
4. Incident and daily operating reports;
5. Monitoring and responding to base building intrusion detection systems, alarms and fire detection equipment;
6. Responding as necessary to support other life safety duties as identified in post orders and standard operating procedures.

Contractor shall provide appropriate and necessary management and supervision for all Contractor's employees, including any and all subcontractors, and shall be solely responsible for instituting and invoking disciplinary action of employees not in compliance with Contractor's rules and regulations, as well as any other policy established by the contracting parties.

Contractor shall develop a comprehensive set of Post Orders documenting both general procedures as well as site-specific responsibilities. Post Orders shall be prepared prior to the commencement of the contract and must be reviewed and approved by the Port management within thirty (30) days from commencement of Contractor's services to the Port. All security officers will be required to read and verify they understand the Post Orders and at minimum, shall be tested during the On-The-Job Training (OJT) period, annual or more frequently during site inspections.

Contractor shall ensure hiring, training and administration of motivated and professional employees that meet or exceed both Contractor's and the Port's standards.

Contractor is responsible for the daily personal appearance of security personnel.

Security officers are prohibited from carrying weapons of any kind, including but not limited to: firearms, nightsticks, martial arts weapons or equipment, batons or any chemical agent spray or liquid.

Contractor shall agree to remove from the site, whenever required to do so by the Port, any employee considered by the Port to be unsatisfactory or undesirable to the Port, within the limits of any applicable laws.

Contractor shall administer all cost accounting and billing relative to this contract.

Contractor shall respond as necessary to accommodate additional duty hours as may be requested by the Port.

Section V INSTRUCTIONS TO BIDDERS

Each Contractor is to address the following subjects in its response to this RFP. Reference any attachments made in response and include them in the complete response to this RFP:

1 Company History and Organization

Provide a brief company history, mission statement and organizational summary. Explain ownership (private or public) and include brief biographical information regarding the personnel who would be directly responsible for the management and local supervision of this project. Please provide proof of corporate registration with the State of Florida, Department of State.

2 Management Approach

Describe detailed company organization and project management specific to this RFP and Scope of Services. Identify by position and title the person who will have the overall responsibility for the Port account. Identify the support staff reporting to the Contractor project manager by function. Supply a complete Organization Chart depicting the structure of the local servicing office and regional support.

3 Personnel Selection Process

Describe methods of recruitment and selection of security officers. All Contractor personnel and supervision provided under this RFP must be thoroughly trained, experience and qualified to perform the work to which they are assigned. Contractor shall have a documented employment process which shall include application, interview, drug testing and background check phases. A written description of the Contractor's employment process and qualifications is to be included in the response.

4 Development and Retention of Personnel

Describe your succession planning and development of officers, supervisors and managers. Describe methods and initiatives designed to promote employee retention.

5 Total Quality Management Program

Outline administrative controls, plans and processes to monitor and assure contract compliance of security services. Include methods of quality control, contract administration, audits, management inspection programs, conduct and job performance standards, corrective action planning and follow-up reporting.

6 Cost Proposal and Invoicing

Provide billing rates for each of the following:

- a. Security Officer
- b. Console Operator
- c. Shift Supervisor
- d. Account Manager

Include overtime policies, holiday policies and rates.

Propose invoicing frequency and procedures and applicable discounts. All invoices will clearly identified applicable job site coding in order to associate Contractor's actual costs with the Port's job site or job codes. Explain how discounts will be applied for different payment terms.

7 Training Programs

Describe in detail the training programs in place to support this project. Include the following:

- a. Pre-Assignment Training
- b. Job and Task Specific Training (OJT)
- c. Formal Continuous Training
- d. Annual Retraining and Recertification
- e. Supervisory Development Training (Describe the program that your company utilizes that leads to a professional credential for supervisors.)
- f. Include the name, contract information (including email address) and qualifications of the local or regional trainer(s) who will conduct training and the manner in which the Contractor documents training, paper records, online, web-accessible, etc.

8 Computer Management System

Describe productivity and technology applications utilized to enhance and improve business processes, integration of scheduling, payroll and billing systems or other benefits of computerization. Summarize how such systems will benefit the Port.

9 Value Added Features

Indicate features or programs not covered elsewhere in the response to this RFP which are offered to enhance the Contractor's ability to effectively manage the Scope of Services.

10 Insurance

The Contractor shall carry and maintain, with respect to any work or service to be performed at the Port facilities, insurance written by a licensed and responsible insurance company, to provide for the following:

- a. Workers' Compensation as required by applicable statute and Employer's Liability Insurance;
- b. Commercial General Liability Insurance;
- c. Automobile Liability Insurance;
- d. Excess-umbrella Insurance, including terrorism coverage;
- e. Include a sample Certificate of Insurance including limits with the response. All policies and certificates shall provide for thirty (30) days notification to the Port in the event of cancellation, reduction in limits or changes in coverage.

11 Benefits Program

Describe in detail all benefits offered to employees. Include health care insurance, life insurance, holiday pay, vacations and any other benefits offered. Cite specific plans offered and employee cost sharing arrangements (payroll deduction). Please include the following:

- a. Medical/health insurance (indicate costs for a PPO program including coverage options for employee, employee and spouse and employee and family);
- b. Dental (indicate monthly premium and annual limits);
- c. Life insurance (indicate amount provided at no cost to employee and any optional coverages available.)

12 Employee Recognition Programs

Outline any specific incentive and recognition programs made available to employees and explain how these programs are managed and if charges to the Port will be incurred as a result of Contractor implementing these programs.

13 Transition Plan

Submit a projected Transition Plan for implementation if awarded the contract to include tasks and time frames. Include a list of all individuals assigned to your transition team with current contact information, telephone numbers and email addresses.

14 References

Provide at least three (3) client references whose facilities are comparable in size, profile and security service hours to the Port. Include company name, address, contact person and contact number for each reference.

Attachments



Administrative Office Manager Report

**ADMINISTRATIVE OFFICE
MANAGER'S REPORT
April 2022**

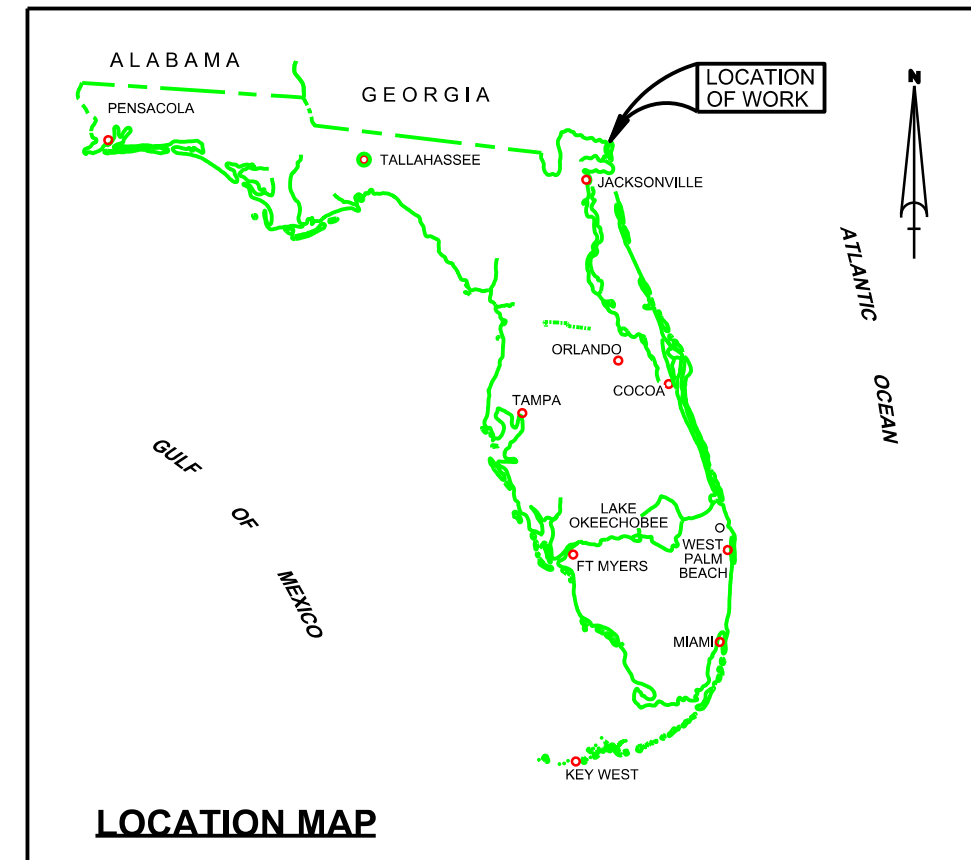
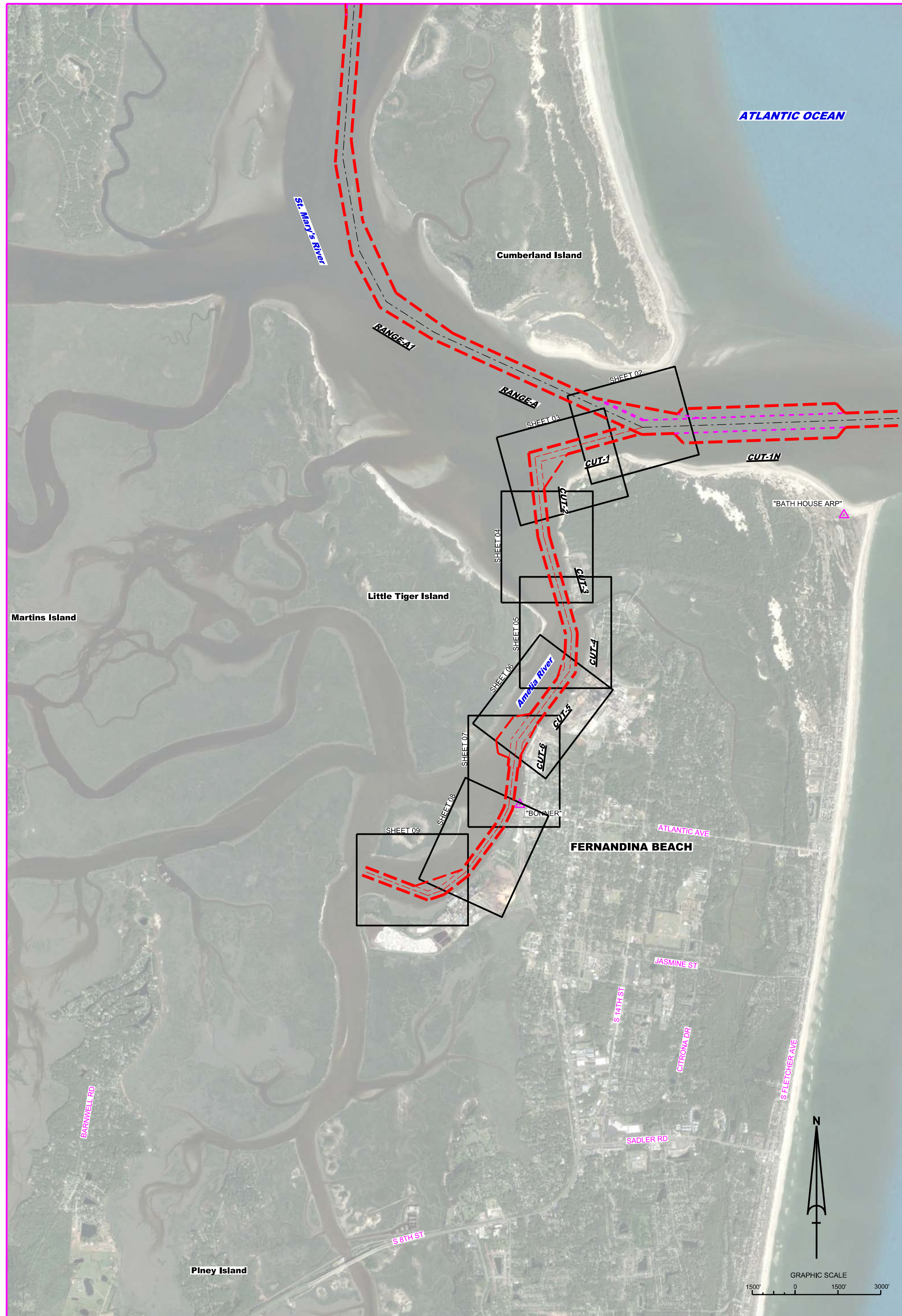
Hours worked April 2022 – 80

- Attended April 13 Monthly meeting. Minutes composed.
- Attended April 27 Regular meeting. Minutes composed.
- Invoices paid and entered into QuickBooks
- Payroll entered into QuickBooks
- Bank transactions (transfers, online)
- Responded to all emails, voicemails, and corresponding documents/letters, Commissioners' and Port Accountant/Attorney requests
- Website updates, meeting videos edited
- Electronic file organizing
- Responded/Researched documents requests
- Posted bid RFP (Fabric Warehouse)
- Collaborated with IT support (assisted Commissioners)

Public Records Request Received in April 2022- 7



Other Items



FERNANDINA HARBOR NASSAU COUNTY, FLORIDA HYDROGRAPHIC EXAM SURVEY FY22 28, 35 & 36-FOOT PROJECT

SURVEY NOTES

- REFER TO SURVEY NO. 22-100.
 - DEPTHS DEPICTED BY THIS SURVEY ARE REFERENCED TO MLLW, TIDAL EPOCH 1983-2001, AS PUBLISHED BY THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA).
 - NOAA'S VDATUM MODEL AND PUBLISHED TIDE STATION DATA, WERE USED TO GENERATE A HYPACK KINEMATIC TIDE DATUM (KTD) MODEL. THIS KTD MODEL, BEING A COMBINATION OF THOSE TWO SOURCES, CANNOT BE CONSIDERED EQUIVALENT TO THE VDATUM MODEL BECAUSE OF POSSIBLE ADDITIONS OR EDITS THERETO. DO NOT USE VDATUM IN PLACE OF THE KTD FILE. THE KTD MODEL USED FOR THIS SURVEY IS:
"CAMDENGA-NASSAU-DUVAL-STJOHNS-FLAGLER_20191202.KTD"
 - TIDAL REDUCTIONS WERE OBTAINED UTILIZING A REAL-TIME KINEMATIC (RTK) GPS AND REFERENCED TO MLLW UTILIZING THE KTD FILE REFERENCED ABOVE, AND CALIBRATED TO THE PUBLISHED MLLW HEIGHTS OF THE BENCHMARKS ASSOCIATED WITH THE TIDE GAGE SITES SPECIFIED BELOW:

NOAA TIDAL STATION 872-0030, FERNANDINA BEACH, AMELIA RIVER, FL
 - ALL ELEVATIONS ARE BELOW THE CHART DATUM UNLESS PRECEDED BY A (+) SIGN.
 - PLANE COORDINATES ARE BASED ON THE TRANSVERSE MERCATOR PROJECTION FOR THE EAST ZONE OF FLORIDA AND REFERENCED TO NORTH AMERICAN DATUM OF 1983 (NAD83).
 - ALL STATIONING REFERS TO THE CENTERLINE OF THE CHANNEL.
 - THIS SURVEY WAS PERFORMED USING REAL-TIME KINEMATIC (RTK) GPS POSITIONING WITH THE FOLLOWING REFERENCE BASE LOCATION:

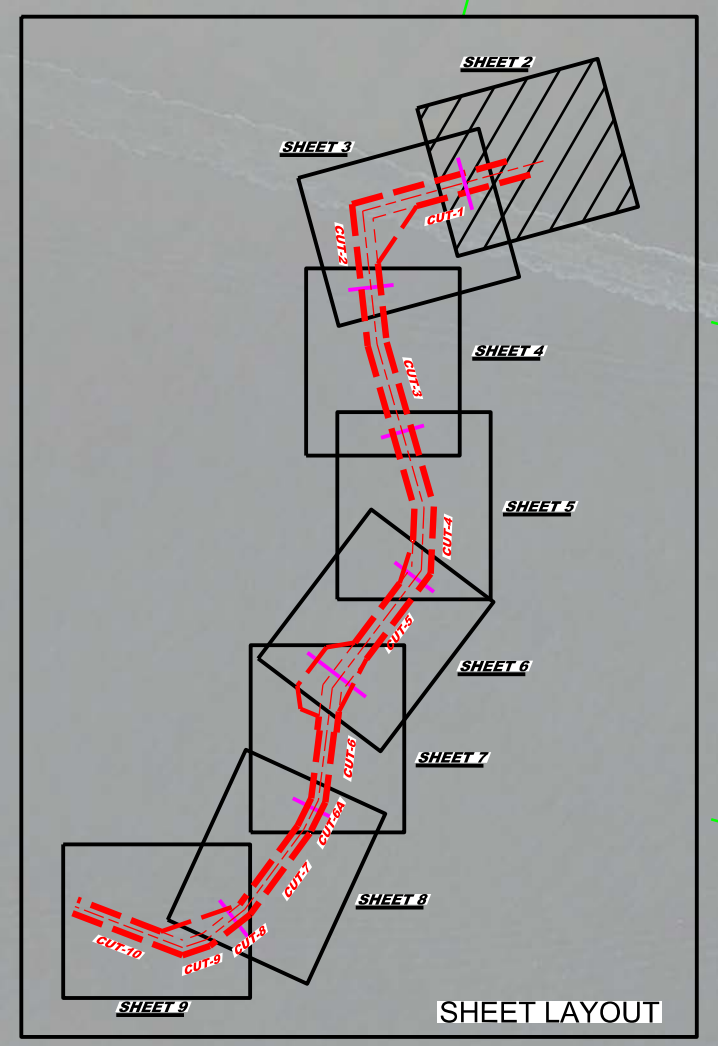
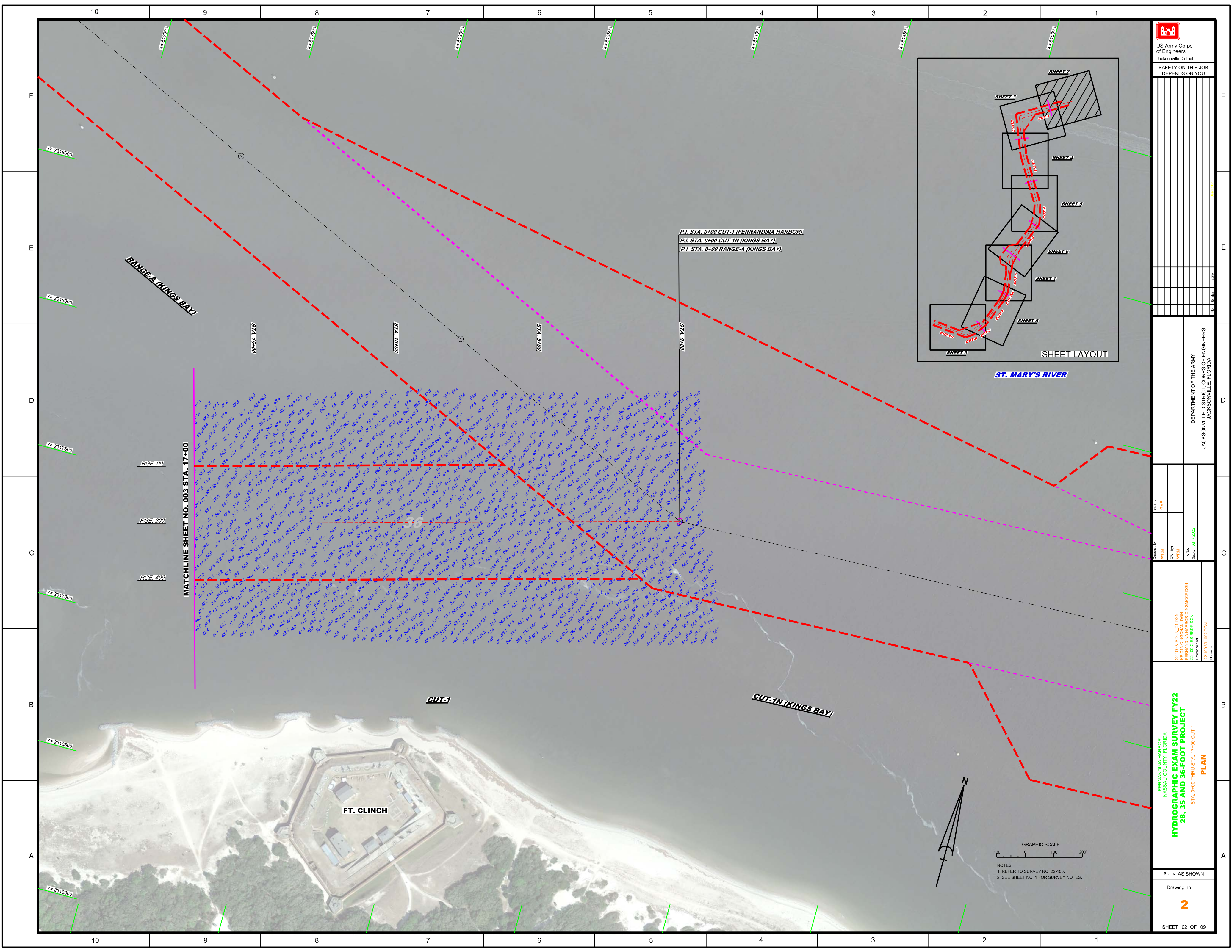
REFERENCE BASE LOCATED AT "BATH HOUSE ARP" (OPUS PID: BBCB08) FOR CUTS 1 - 4
REFERENCE BASE LOCATED AT "RICHARD E BONNER" (OPUS PID: BBCK39) FOR CUTS 5 - 10

TIDE STAFF WAS SET ON THE SOUTH END OF THE CONSOLIDATED FUEL DOCK, NORTH OF FERNANDINA MUNICIPAL MARINA, FROM "RICHARD E BONNER" (PID: BBCK39)
 - VERTICAL MEASUREMENTS WERE MADE USING A RESON MODEL T50P MULT-BEAM SYSTEM OPERATING AT 400 KHZ AND A ROSS SMART SOUNDER MODEL 835C WITH A DUAL-FREQUENCY 28/200 KHZ SINGLE-BEAM TRANSDUCER. ALL SOUNDINGS SHOWN ARE IN HIGH FREQUENCY (400 KHZ).
- | VESSEL | DATE OF SURVEY | AREA SURVEYED |
|--------|----------------|--|
| SB-36 | 18 APR 2022 | CUT-1 THRU CUT-4 |
| SB-36 | 20 APR 2022 | CUTS 5, 6, 6A, 7, 8, 9 (PARTIAL) AND TURNING BASIN |
| SB-36 | 21 APR 2022 | CUTS 8, 9 (PARTIAL) & CUT-10 |
- AIDS TO NAVIGATION WERE LOCATED DURING THIS SURVEY.
 - THE INFORMATION DEPICTED ON THIS MAP REPRESENTS THE RESULTS OF SURVEYS MADE ON THE DATES INDICATED ABOVE AND CAN ONLY BE CONSIDERED AS INDICATING THE GENERAL CONDITIONS AT THAT TIME. THIS CHART IS SOLELY FOR THE DISTRIBUTION OF AVAILABLE DEPTHS AT THE TIME OF THE SURVEY.
 - SURVEY ACCURACY PERFORMANCE STANDARDS, QUALITY CONTROL, AND QUALITY ASSURANCE REQUIREMENTS WERE FOLLOWED DURING THIS SURVEY IN ACCORDANCE WITH USACE EM 1110-2-1003, HYDROGRAPHIC SURVEYING, 30 NOV 2013 AND EM 1110-2-6056, STANDARDS AND PROCEDURES FOR REFERENCING PROJECT ELEVATION GRADES TO NATIONWIDE VERTICAL DATUMS, 31 DEC 2010.

LEGEND	
	MONUMENT
	LIGHTED BEACON
	GREEN DAY BEACON
	RED DAY BEACON
	RED LIGHTED BUOY
	GREEN LIGHTED BUOY
	CAN BUOY
	NUN BUOY
	TIDE STAFF
	PROJECT DEPTH

US Army Corps of Engineers
Jacksonville District
SAFETY ON THIS JOB
DEPENDS ON YOU

DEPARTMENT OF THE ARMY JACKSONVILLE DISTRICT, CORPS OF ENGINEERS JACKSONVILLE, FLORIDA	Drawn by: WRM DWN WRM WRM Date: APR 2022	Checked by: GHR	22-100A-INDEX.DGN 22-100A-INDEX.DGN FERNANDINA HARBOR-CAMDCFD.DGN 22-100G-BB-BRD.DGN Reference File: 22-100A-H001.DGN File Name:	HYDROGRAPHIC EXAM SURVEY FY22 28, 35 AND 36-FOOT PROJECT INDEX, LOCATION AND VICINITY MAP	Scale: AS SHOWN Drawing no. 1
SHEET 01 OF 09					



P.I. STA. 0+00 CUT-1 (FERNANDINA HARBOR)
 P.I. STA. 0+00 CUT-IN (KINGS BAY)
 P.I. STA. 0+00 RANGE-A (KINGS BAY)

MATCHLINE SHEET NO. 003 STA. 17+00

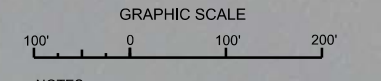
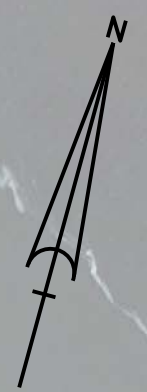
RGE. 00
 RGE. 200
 RGE. 400

Vertical curve data table with columns for stationing and elevation values.


CUT-1

CUT-IN (KINGS BAY)

FT. CLINCH



NOTES:
 1. REFER TO SURVEY NO. 22-100.
 2. SEE SHEET NO. 1 FOR SURVEY NOTES.



US Army Corps of Engineers
 Jacksonville District
 SAFETY ON THIS JOB
 DEPENDS ON YOU

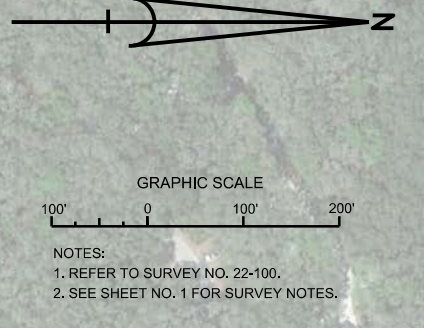
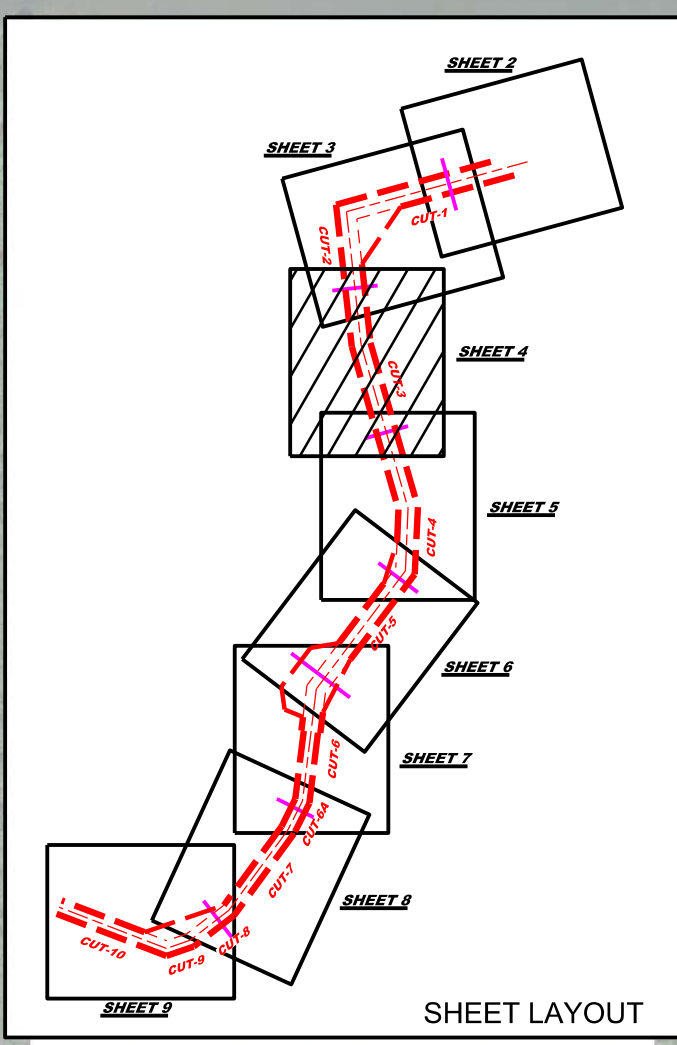
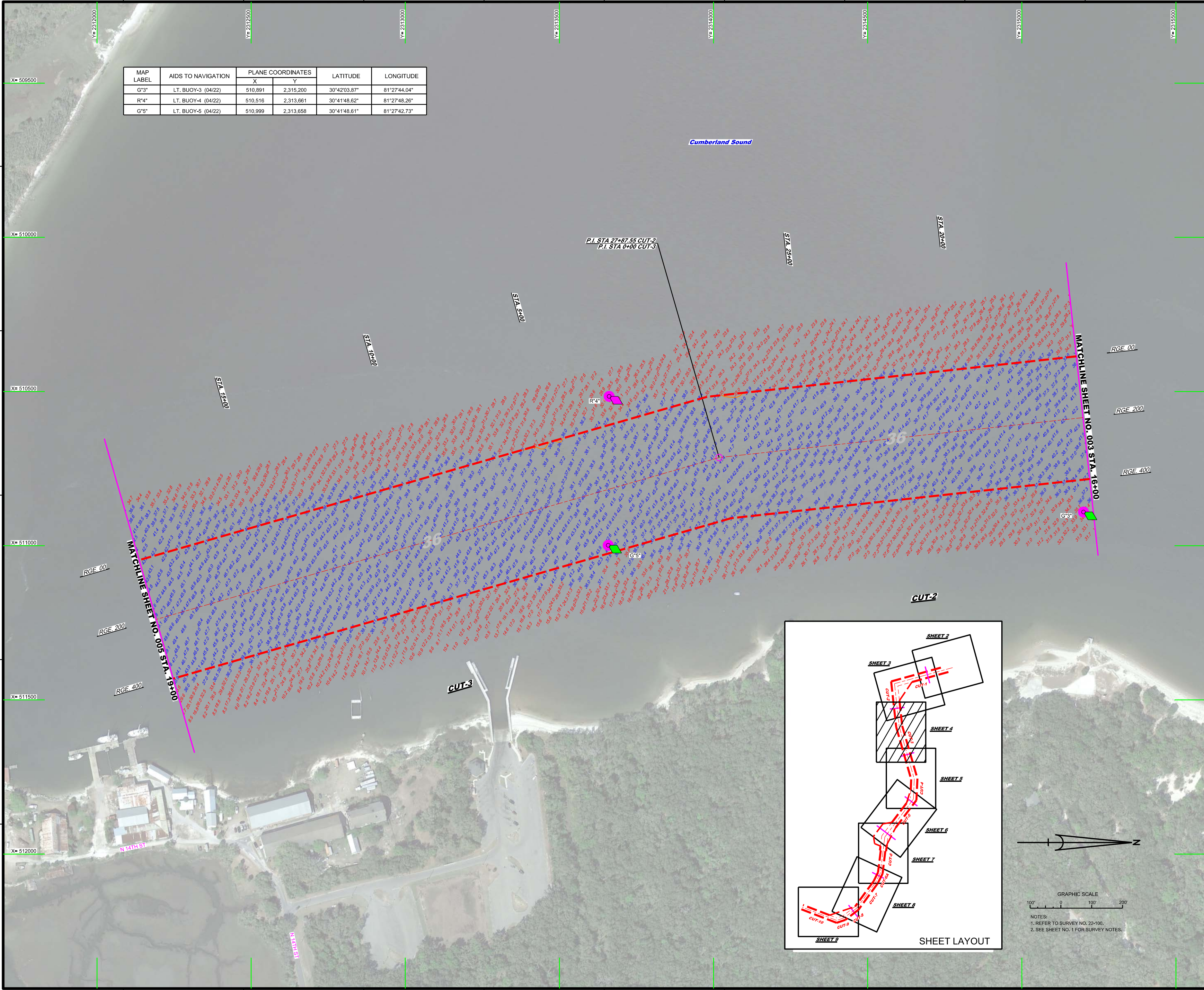
DEPARTMENT OF THE ARMY JACKSONVILLE DISTRICT, CORPS OF ENGINEERS JACKSONVILLE, FLORIDA	Drawn by: WRM Checked by: WRM Date: APR 2022
22-100A-SOUL_C1.DWG FERNANDINA HARBOR-CANOCCE.DWG Reference: 22-100A-HR02.DWG	Project: HYDROGRAPHIC EXAM SURVEY FY22 28, 35 AND 36-FOOT PROJECT STA. 0+00 THRU STA. 17+00 CUT-1 PLAN
Scale: AS SHOWN	Drawing no. 2
SHEET 02 OF 09	

MAP LABEL	AIDS TO NAVIGATION	PLANE COORDINATES		LATITUDE	LONGITUDE
		X	Y		
G*3"	LT. BUOY-3 (04/22)	510,891	2,315,200	30°42'03.87"	81°27'44.04"
R*4"	LT. BUOY-4 (04/22)	510,516	2,313,661	30°41'48.62"	81°27'48.26"
G*5"	LT. BUOY-5 (04/22)	510,999	2,313,658	30°41'48.61"	81°27'42.73"

Checked By:	CHR
Designed By:	WRM
Drawn By:	WRM
Date:	APR 2022

22-100A-CALADGN	22-100A-CALADGN
22-100A-AVADGN	22-100A-AVADGN
22-100A-SDADGN	22-100A-SDADGN
22-100A-BS-IRADGN	22-100A-BS-IRADGN

FERNANDINA HARBOR
NASSAU COUNTY, FLORIDA
HYDROGRAPHIC EXAM SURVEY FY22
28, 35 AND 36-FOOT PROJECT
STA. 16+00 CUT-2 THRU STA. 19+00 CUT-3
PLAN



NOTES:
1. REFER TO SURVEY NO. 22-100.
2. SEE SHEET NO. 1 FOR SURVEY NOTES.

MAP LABEL	AIDS TO NAVIGATION	PLANE COORDINATES		LATITUDE	LONGITUDE
		X	Y		
R*6"	LT. BUOY-6 (04/22)	511.425	2,310.650	30°41'18.85"	81°27'37.71"
G*7"	LT-7 (04/22)	511.983	2,310.637	30°41'18.75"	81°27'31.31"

US Army Corps of Engineers
Jacksonville District

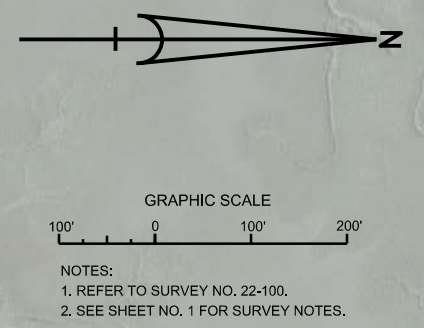
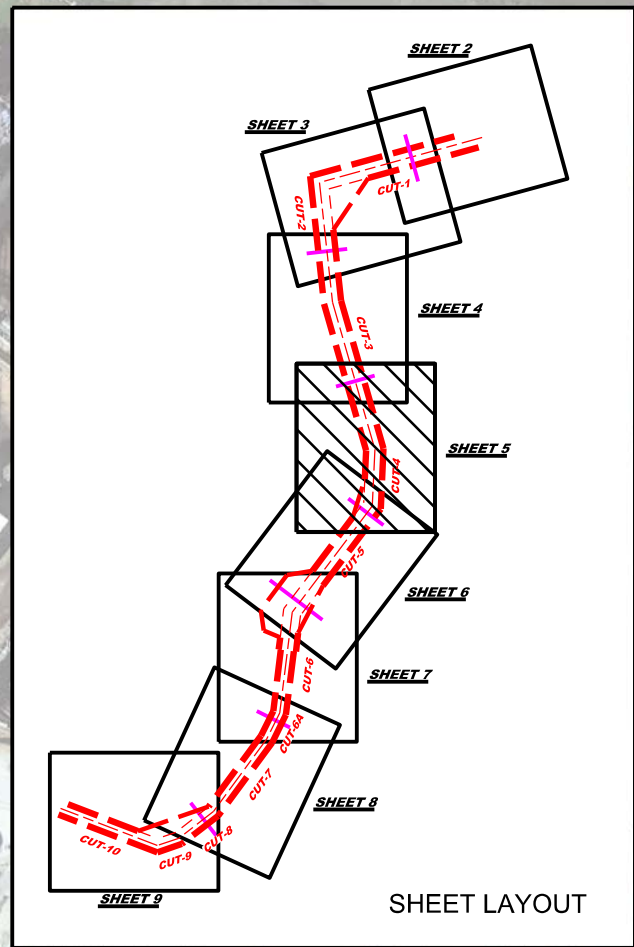
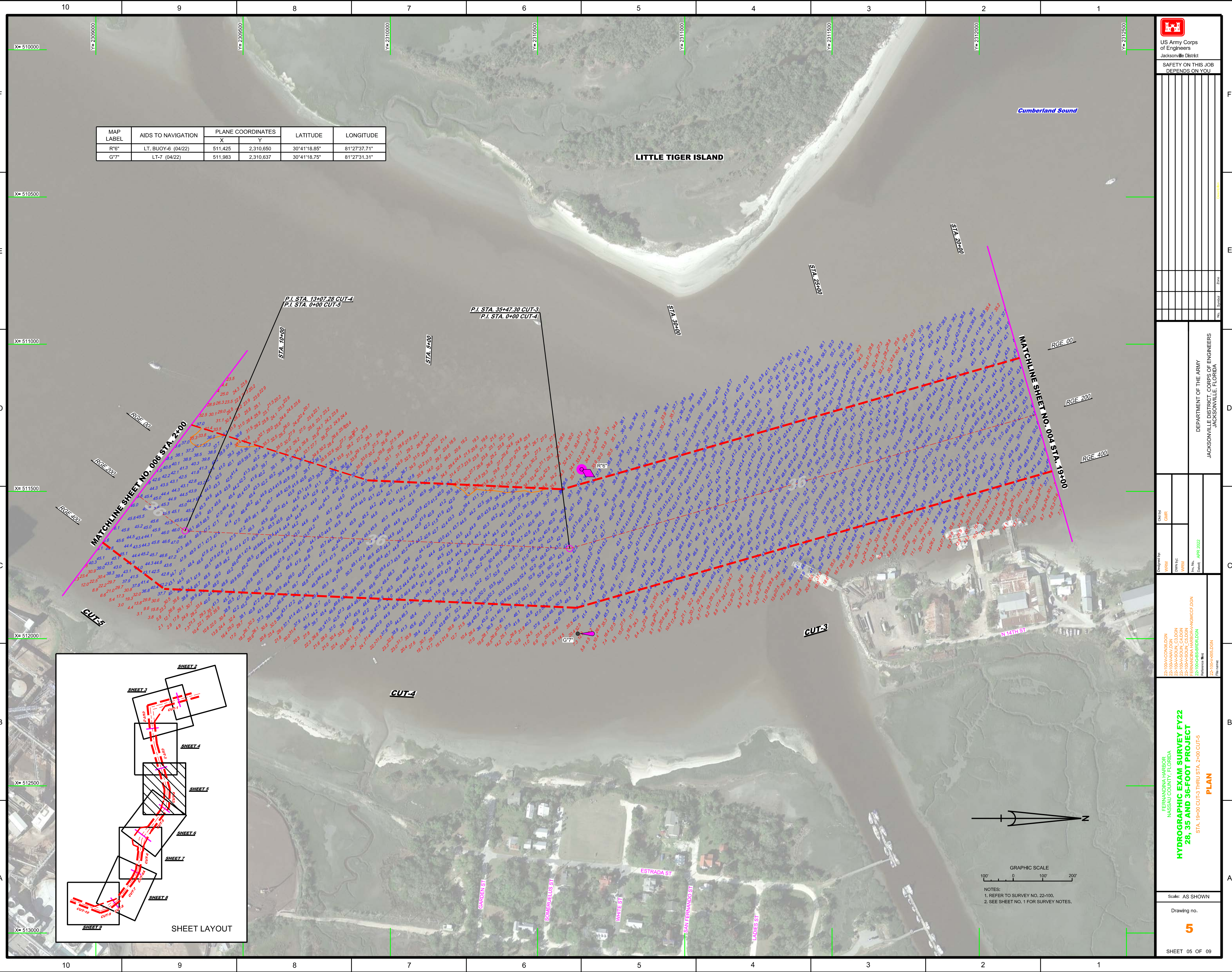
SAFETY ON THIS JOB
DEPENDS ON YOU

DEPARTMENT OF THE ARMY
JACKSONVILLE DISTRICT, CORPS OF ENGINEERS
JACKSONVILLE, FLORIDA

Designed by: **WRM**
Checked by: **WRM**
Drawn by: **WRM**
Scale: **AS SHOWN**
Date: **APR 2022**

FERNANDINA HARBOR
NASSAU COUNTY, FLORIDA
HYDROGRAPHIC EXAM SURVEY FY22
28, 35 AND 36-FOOT PROJECT
STA. 19+00 CUT-3 THRU STA. 2+00 CUT-5
PLAN

Scale: AS SHOWN
Drawing no. **5**
SHEET 05 OF 09



SAFETY ON THIS JOB
DEPENDS ON YOU

MAP LABEL	AIDS TO NAVIGATION	PLANE COORDINATES		LATITUDE	LONGITUDE
		X	Y		
R-12*	N-12 (04/22)	508.870	2,303.940	30°40'2.84"	81°28'06.64"
R-14*	DBN-14 (04/22)	507.675	2,302.526	30°39'58.31"	81°28'20.26"

DEPARTMENT OF THE ARMY
JACKSONVILLE DISTRICT, CORPS OF ENGINEERS
JACKSONVILLE, FLORIDA

Checked By: GHR
Designed By: WRM
Drawn By: WRM
File No: 22-100A-HARBOR-DEN
Date: APR 2022

22-100A-HARBOR-DEN
22-100A-SOIL-C&A-DEN
22-100A-SOIL-C&T-DEN
22-100A-HARBOR-DEN
22-100A-HARBOR-DEN
22-100A-HARBOR-DEN

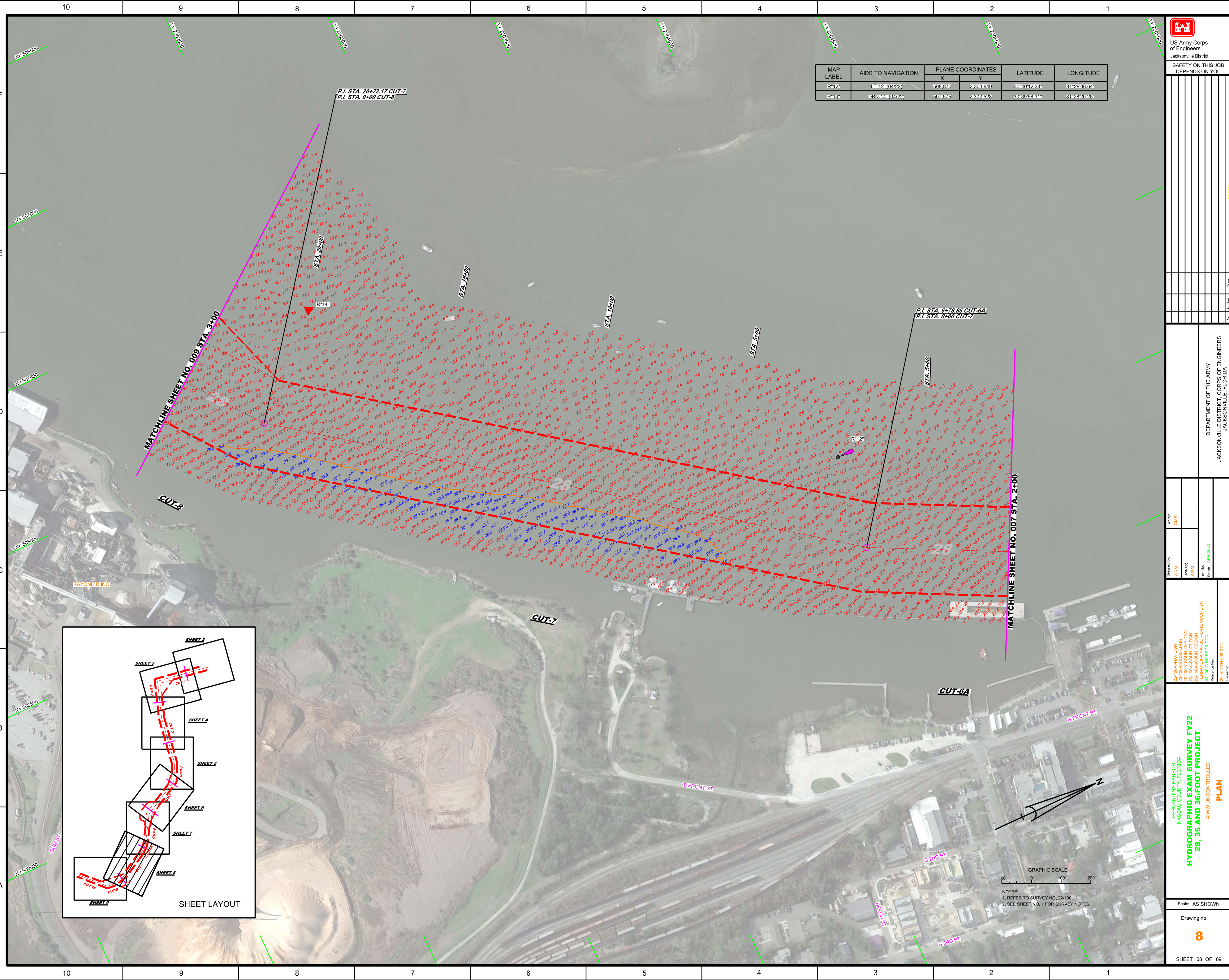
FERNANDINA HARBOR
NASSAU COUNTY, FLORIDA
**HYDROGRAPHIC EXAM SURVEY FY22
28, 35 AND 36-FOOT PROJECT**
AWW UNCONTROLLED
PLAN

Scale: AS SHOWN

Drawing no.

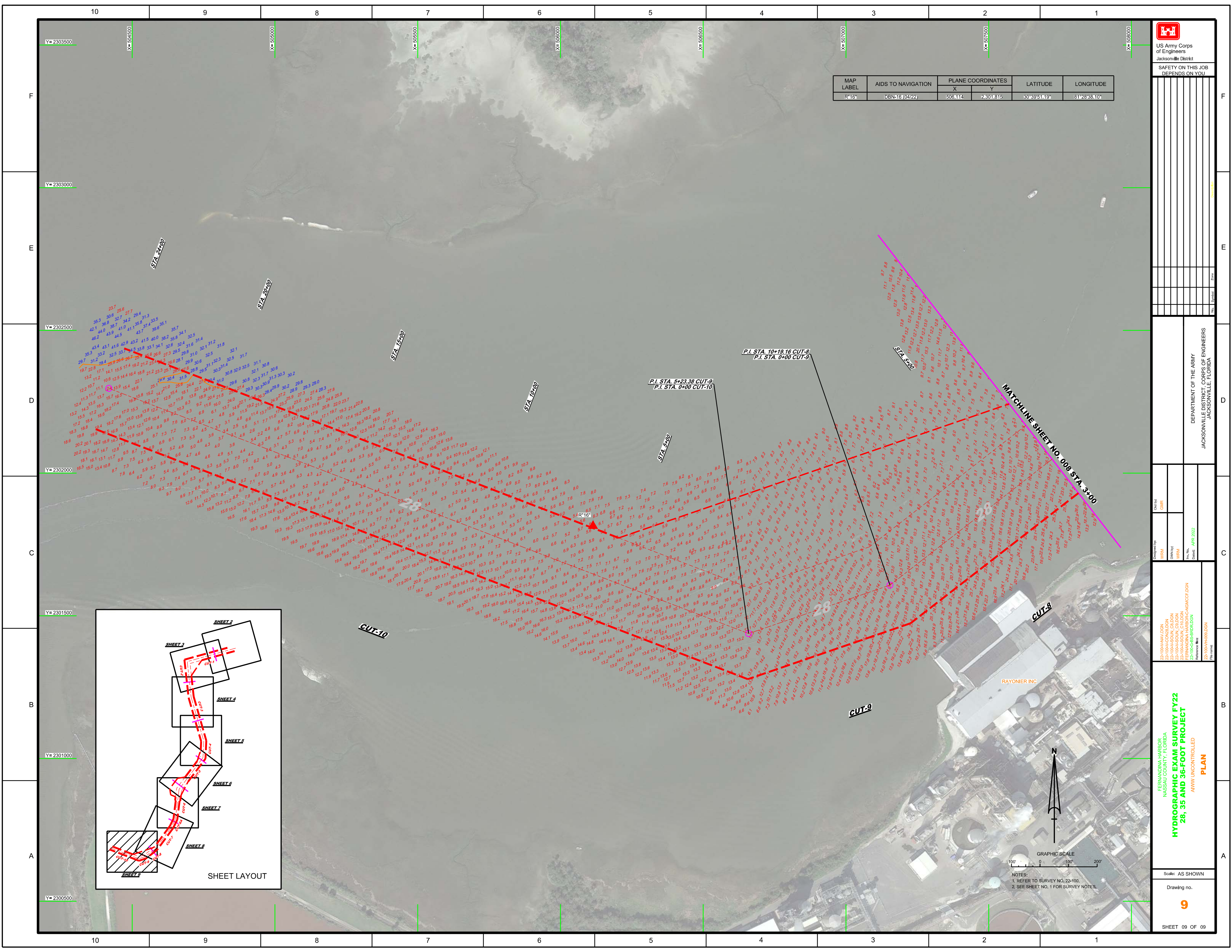
8

SHEET 08 OF 09



GRAPHIC SCALE
0 100 200'

NOTES:
1. REFER TO SURVEY NO. 22-100.
2. SEE SHEET NO. 1 FOR SURVEY NOTES.



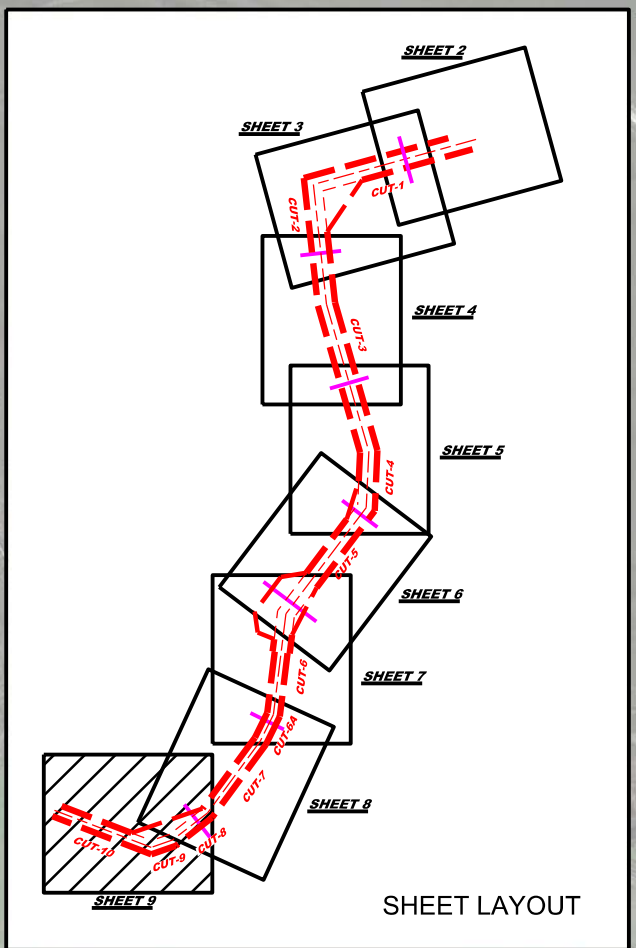
MAP LABEL	AIDS TO NAVIGATION	PLANE COORDINATES		LATITUDE	LONGITUDE
		X	Y		
R16	DBN-16 (04/22)	506114	2301615	30°39'51.19"	81°28'38.10"

US Army Corps of Engineers
 Jacksonville District
 SAFETY ON THIS JOB DEPENDS ON YOU

Department of the Army
 Jacksonville District, Corps of Engineers
 Jacksonville, Florida

Project: **HYDROGRAPHIC EXAM SURVEY FY22 28, 35 AND 36-FOOT PROJECT**
 AWW UNCONTROLLED PLAN

Scale: AS SHOWN
 Drawing No. **9**
 SHEET 09 OF 09



NOTES:
 1. REFER TO SURVEY NO. 22-100.
 2. SEE SHEET NO. 1 FOR SURVEY NOTES.